

Finance New Mexico, LLC
New Markets Tax Credit Application
Application Attachments

- Signed Application Certification (Required – *Application will not be accepted without the certification*)**

Organizational Documents

- Resumes and/or Biographies of Key Management Positions (required)
- List of Board of Directors and Officers (*if applicable*)

Financial Documents

- 3 Years of Most Recent Audited Financial Statements or Federal Tax Returns (required for existing businesses)
- Personal Financial Statements of Guarantors (required)
- ProForma Financial Statements (required)
- Capital Campaign Summary (*if applicable*)

Evidence of Funding Availability

- Leverage Loan Term Sheet/Commitment Letter (required)
- Non-Leverage Loan Source Term Sheet/Commitment Letter (*if applicable*)
- Other Financing Source(s) Term Sheet/Commitment Letter (*if applicable*)

Real Estate & Construction Documents

- Project Budget (required)
- Project Appraisal (*if available*)
- Property Acquisition Documents (*if applicable*)
- Tenant Leases (*if applicable*)
- Environmental Report(s) (*if available*)
- Construction Plans and Specifications (*if available*)
- Site Plan and Floor Plan (*if available*)
- Evidence of Costs Incurred to Date (*if applicable*)
- Project Construction and Disbursement Schedule (*if available*)
- Project Photographs and Renderings (*if applicable*)
- Copies of Building Permits or Status Report of Permits Needed (required)